

AUDUBON TRACE CONDOMINIUM ASSOCIATION, INC.
MINUTES OF THE BOARD OF DIRECTORS

Wednesday, February 26, 2014
Eleventh Meeting of Fiscal Year 2013-14

Board members present: Jeff Delaune
 Al Lafaye
 Teva Ostarly
 Stephanie Prunty
 Lenny Simmons
 Pat Traina

Absent: Catherine Bayhi

Staff present: Tim Munch
 Jeff Adams

1. Call to Order

- Teva Ostarly called the Board meeting to order at 6:32 pm.

2. Insurance Update-Zachary Fanberg, Eagan Insurance Agency, LLC

- The insurance premium for 2013-14 will be same as last year with the same coverage; the only change is that the premium must be paid at the beginning of the insurance contract period
- Lenny Simmons moved and Al Lafaye seconded to approved the insurance proposal as presented; motion passed 6-0
- The insurance goes into effect on March 21, 2014

3. Property Manager Report- Tim Munch

- Painting of Building 12 completed; Building of Building 1 has started; pressure washing Building 23
- Authement Iron Works, Inc, will begin repairing iron fences around homeowner's units
- Removal of dead plants and bushes have begun; the cost will be between \$3,550-\$4,000; these funds are budgeted
- Tim has received an estimate on replacing the key pads at the swimming pool at between \$1,500 and \$2,500; Keys would cost \$4.75; a decision will be made at a future Board meeting

4. Treasurer Report – Catherine Bayhi

- Since the Treasurer was unable to attend the meeting, the financials will be presented in March

5. Committee Reports

A. Permits- Al Lafaye

- The Committee met on Feb. 20, 2014 and had the following recommendations:
 1. The owners of unit 604 have requested the removal of a pine tree on the side of their unit; the request was sent back to the Property Manager to be considered for removal based on safety, common element damage and available funding. Recommendation from the committee is that if owners would like to have the tree removed at this time that they may contact the Property Manager for scheduled dates for tree removal and ask for pricing to have the tree removed at owner expense
 2. The owners of unit 1904 have requested that two pine trees next to their unit be removed; the request was sent back to the Property Manager to be considered for removal based on safety, common element damage and available funding. Recommendation from the committee is that if owners would like to have the trees removed at this time that they may contact the Property Manager for scheduled dates for tree removal and ask for pricing to have the tree removed at owner expense
 3. The owners of unit 2405 have requested that one pine tree be removed; the request was sent back to the property manager to be considered for removal based on safety, common element damage and available funding. Recommendation from the committee is that if owners would like to have the tree removed at this time that they may contact the property manager for scheduled dates for tree removal and ask for pricing to have the tree removed at owner expense.
 4. The owner of Unit 601 has requested approval of the installation of a new tree; the property manager has already approved the tree replacement; the new tree would replace a dead tree that had already been removed at the owner's expense
- Lenny Simmons moved and Jeff Delaune seconded to approve the Permits Committee's recommendations; motion carried

B. Community Relations/Social-Jeff Delaune

- Jeff has prepared a draft letter to new homeowners welcoming them to Audubon Trace; he has sent the letter to Tim and the board members to get their input.

5. Executive Session

- Lenny Simmons moved and Stephanie Prunty seconded that the Board go into executive session to discuss legal matters; motion passed.
- Lenny Simmons moved and Al Lafaye seconded that the Board go out of executive session; motion passed.

6. Old Business

- There was more discussion about having a 30th Anniversary Celebration of Audubon Trace; Lenny Simmons moved and Pat Traina seconded to have the celebration on Sunday, May 18th; motion carried

7. New Business

- There was more discussion by Board members on the speed bumps in Audubon Trace; the Board is divided on this issue: Jeff Delaune moved and Al Lafaye seconded to ask Tim to get estimates on their removal in the event the Board decides to have them removed; motion carried
- The Board asked Tim to schedule an Open Meeting on Wednesday, April 23, 2014 at the Golden Age Center

8. Adjournment

- With no further business, Teva Ostarly thanked everyone for attending.
- Lenny Simmons moved and Al Lafaye seconded to adjourn the meeting
- Motion passed: meeting adjourned at 7:58 pm
- Next Regular Board meeting is scheduled for Wednesday, March 26, 2014 at 6:30 pm at Unit 2701

Submitted for publication on the ____ day of April 2014

Leonard D. Simmons, Jr., Board Secretary
Unit 3104