

**AUDUBON TRACE CONDOMINIUM ASSOCIATION, INC.**

**MINUTES OF THE BOARD OF DIRECTORS**

Wednesday, June 29, 2016

Fourteenth Meeting of Fiscal Year 2015-16

**Meeting Information**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Sawese Bugbee	√		For Simmons
Jason Calmes (Secretary)	√		
Al Lafaye (Vice President)	√		
Teva Ostarly	√		
Stephanie Prunty (President)	√		
Lenny Simmons		√	To Bugbee
Pat Traina	√		
<i>Total</i>	6	1	
<i>Minimum for Quorum</i>	4		

Others Present

Tim Munch, Property Manager  
Jeff Adams, Staff

Meeting Information

Unit 2704  
Wednesday, June 29, 2016, 6:30 p.m.

Non-Standard Items

Annual Audit Approval

Next Meeting

Wednesday, June 29, 2016, 7:00 p.m., Unit 2704

## **Call to Order**

Stephanie Prunty called the Board Meeting to order at 6:43 p.m.

## **Property Manager Report**

- Building 18, Building 20 are getting routine maintenance
- New pool guy was hired
- Water heater leak in a unit in Building 22 that affected other units was addressed and resolved
- Stump grinding and tree removal is ongoing. A pine tree and 4 stumps were removed from near buildings 8 and 22.

## **Committee Reports**

- Finance: Requested updates were made to the annual audit report
- Social: None
- Permits: None

## **Executive Session**

At 6:53, Sawese Bugbee moved, Al Lafaye seconded the motion to enter Executive Session to discuss legal matters. Motion passed unanimously.

At 6:55, Sawese Bugbee moved, Teva Ostarly seconded the motion to enter Executive Session. Motion passed unanimously.

## **Old Business**

Teva Ostarly moved, Al Lafaye seconded the motion to approve the annual audit report as amended. Motion passed unanimously.

## **New Business**

None

## Adjournment

At 6:57, Al Lafaye moved, Sawese Bugbee seconded the motion to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 6:57 p.m.

## Minutes Tracking

Meeting	Date	Submitted	Approved	Notes
13	05/25/16	05/25/16	06/08/16	
14	06/29/16	07/25/16	07/27/16	