

AUDUBON TRACE CONDOMINIUM ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS

Wednesday, June 29, 2016

First Meeting of Fiscal Year 2016-17

Meeting Information

Board Members	Present	Absent	Proxy
Sawese Bugbee	√		For Simmons
Jason Calmes (Secretary)	√		
Al Lafaye (Vice President)	√		
Teva Ostarly (Treasurer)	√		
Stephanie Prunty (President)	√		
Lenny Simmons		√	To Bugbee
Pat Traina	√		
<i>Total</i>	6	1	
<i>Minimum for Quorum</i>	4		

Others Present

Tim Munch, Property Manager
Jeff Adams, Staff

Meeting Information

Unit 2704
Wednesday, June 29, 2016, 7:00 p.m.

Non-Standard Items

Annual New Board Items, Recycling, Committee

Next Meeting Information

Unit 2704
Wednesday, August 24, 2016, 6:30 p.m.

Motion Summary

ID	Passed?	Description
2016.1.1	Yes	Engage Progressive to provide an on-site recycling dumpster.

Motion Voting Detail

ID	Passed?	Moved	Seconded	Yea	Nay	Abstain	Absent
2016.1.1	Yes	Calmes	Bugbee	7	0	0	0

Notes

The Audubon Trace Board Minutes reflect a presupposition of general consensus. Procedural motions, standard operations, and other minor matters are not recorded in the motion summary unless they depart from this presupposition regardless for how this consensus revealed itself, for example, through an informal vote.

Motions are summarized, as well, in a Motion Log held by the Association.

“Absent” means absent without naming a valid proxy.

Call to Order

At 6:59, Stephanie Prunty called meeting to order.

Election of Officers

President: Stephanie Prunty
Vice President: Al Lafaye
Secretary: Jason Calmes
Treasurer: Teva Ostarly

Setting Terms for New Board Members

Board Members	Term	Remaining
Sawese Bugbee	2y	2y
Jason Calmes (Secretary)	2y	1y
Al Lafaye (Vice President)	2y	1y
Teva Ostarly (Treasurer)	2y	2y
Stephanie Prunty (President)	2y	2y
Lenny Simmons	1y	1y
Pat Traina	2y	1y

Establishment of 2015-2016 Standing Committees Appointment of Chairs and Vice Chairs

Permits: Al Lafaye, Chair – Sawese Bugbee, Vice Chair
Social / Welcome Committee: Lenny Simmons, Chair – Pat Traina, Vice Chair
Green and Beautification: Jason Calmes, Chair

Appointment of Board Liaisons

Financial: Teva Ostarly
Legal: Pat Traina

Fines

Rules Violation: \$25 minimum, determined by the Board based on severity of offense

Late Payment of Condo Fees (due the first of each month, late being after the 15th of the month): \$25 per occurrence

Scheduling of Regular Board Meetings

Fourth Wednesday of each month

Executive Session

In order to discuss legal matters, the Board entered Executive Session at 7:23 p.m. The Board exited Executive Session at 7:38 p.m.

Legal Counsel

Legal Counsel will be Lenny Levinson.

Old Business

Engage Progressive to provide an on-site recycling dumpster. Motion 16-1-1.

Adjournment

Meeting was adjourned at 7:52 p.m.

Minutes Tracking

Meeting	Date	Submitted	Approved	Notes
1	06/29/16	07/25/16	07/27/16	