

AUDUBON TRACE CONDOMINIUM ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS

Wednesday, August 22, 2018

Second Meeting of Fiscal Year 2018-19

Meeting Information

Board Members	Present	Absent	Proxy
J. Calmes (President)	√		
G. Cortez	√		
H. Kokes	√		
A. Lafaye (Vice President)	√		
T. Ostarly (Treasurer)	√		
S. Prunty (Secretary)	√		
P. Traina	√		
<i>Total</i>	7		
<i>Minimum for Quorum</i>	4		

Others Present

Tim Munch, Property Manager

Meeting Information

Virtual

Non-Standard Items

None

Next Meeting

Wednesday, September 26, 2018, 6:30 p.m., AT Office

Notes

The Audubon Trace Board Minutes reflect a presupposition of general consensus. Procedural motions, standard operations, and other minor matters are not recorded in the motion summary unless they depart from this presupposition regardless for how this consensus revealed itself, for example, through an informal vote.

Motions are summarized, as well, in a Motion Log held by the Association.

“Absent” means absent without naming a valid proxy.

This meeting was for information only or held only simple votes not requiring discussion, just simple presentation of information.

Call to Order

J. Calmes sent the notification at 8:52 a.m.

Property Manager Report

- Carpentry work on building 17 is complete.
- Painting on Building 18 is complete.
- Painting on Building 17 in progress.
- Pressure washing will begin on Building 36 and 37.
- Street Contractor has been contacted to begin 2018/19 street repairs.
- Broken sprinkler line on front drive has been repaired.
- Several sections of fencing on Front Drive Fence was cleaned and repaired.
- Second trimming of shrubbery on the entire property to begin in mid-to-late September.

Committee Reports

- Finance: No report
- Social: No report
- Permits: None presented

Executive Session

N/A

Adjournment

Minutes Drafted 9/23/18 9:45 a.m.

Minutes Tracking

Meeting	Date	Submitted	Approved	Notes
1	07/02/18	08/24/18	09/26/18	
2	08/22/18	09/23/18	09/26/18	