

AUDUBON TRACE CONDOMINIUM ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS

Saturday, December 8, 2018

Sixth Meeting of Fiscal Year 2018-19

Meeting Information

Board Members	Present	Absent	Proxy
Jason Calmes (President)	√		From Traina
Gina Cortez	√		
Harold Kokes	√		
Al Lafaye (Vice President)	√		
Teva Ostarly (Treasurer)		√	To Prunty
Stephanie Prunty (Secretary)	√		From Ostarly
Pat Traina		√	To Calmes
<i>Total</i>	5	2	
<i>Minimum for Quorum</i>	4		

Others Present

None

Meeting Information

Saturday, December 8, 2018, 10:00 a.m., South Gazebo

Non-Standard Items

None

Upcoming Meetings

Wednesday, January 30, 2019, 6:30 p.m., Unit 2704

Wednesday, February 27, 2019, 6:30 p.m., Unit 2704

Notes

The Audubon Trace Board Minutes reflect a presupposition of general consensus. Procedural motions, standard operations, and other minor matters are not recorded in the motion summary unless they depart from this presupposition regardless of how this consensus revealed itself, for example, through an informal vote.

Unanimous motions are just recorded as "Approved" or "Denied" for brevity in most cases.

Recorded Motions are summarized, as well, in a Motion Log held by the Association.

"Absent" means absent without naming a valid proxy.

Call to Order

Calmes called the meeting to order at 10:01 a.m.

New Business

- Regular Holiday Bonuses for Staff Approved

Adjournment

Meeting adjourned at 10:09 a.m.

Minutes Tracking

Meeting	Date	Submitted	Approved	Notes
1	07/02/18	08/24/18	09/26/18	
2	08/22/18	09/23/18	09/26/18	
3	09/26/18	09/27/18	09/28/18	
4	10/24/18	10/24/18	10/25/18	
5	11/28/18	12/14/18	12/17/18	
6	12/08/18	12/14/18	12/17/18	

Maintenance Rotation

Building	Carpentry	Painting
19	Complete	Complete
17	Complete	Complete
36	Complete	Ongoing
37	Ongoing	Upcoming
9	Upcoming	Upcoming
10	Upcoming	Upcoming

* Indicates an update

Major Projects

Project	Schedule
Planting	Complete
Trimming	Complete
Planting	Spring 2019
Streets, Sidewalks	Spring 2019
Trimming	Spring 2019
Planting	Summer 2019

* Indicates an update