

Audubon Trace Condominium Association, Inc.

MINUTES OF THE BOARD OF DIRECTORS

JULY 1, 2020 First Meeting of the Fiscal Year 2020-2021

Board Members present:

Barbara Dunbar, Felicia Hardesty, Al Lafaye, Susan Pettigrew, Stephanie Prunty, Pat Traina, Becky Vidrine

Call to Order: Al Lafaye called the meeting to order at 6:30pm.

Election of Officers:

President: Pat Traina moved, Felicia Hardesty seconded to elect **Stephanie Prunty** as president. The motion passed unanimously.

Vice President: Felicia Hardesty moved, Pat Traina seconded to elect **Barbara Dunbar** as vice president. No other nominations were submitted. The motion passed unanimously.

Secretary: Barbara Dunbar moved, Pat Traina seconded to elect **Felicia Hardesty** secretary. No other nominations were submitted. The motion passed unanimously.

Treasurer: Al Lafaye moved, Barbara Dunbar seconded to elect **Becky Vidrine** treasurer. No other nominations were submitted. The motion passed unanimously.

Legal Liaison: **Pat Traina** agreed to continue to serve as legal liaison.

Financial Liaison: **Becky Vidrine** will serve as financial liaison.

Terms of Office: (one and two year terms)

Becky Vidrine volunteered to serve a one year term. Other members serving a one year term are Al Lafaye, Stephanie Prunty, and Pat Traina. Board members serving two year terms are Barbara Dunbar, Felicia Hardesty and Susan Pettigrew.

Fines and Penalties:

Unanimously agreed to keep fines at same amount: Rules violations- \$25 minimum and late condo fee fine -\$25 late fee after the 15th of month. Owner shall be notified in writing as per section 6.17 paragraph 4 of the Bylaws.

Setting of Board Meetings:

It was discussed and unanimously approved to hold board meetings on the last Wednesday of each month at 6:30pm. Meeting dates are subject to change due to holidays and unforeseen events.

Code of Conduct Policy and Conflict of Interest Policy:

A copy of ATCA board policies and governance was distributed by President Stephanie Prunty to each board member with the request that they be reviewed, signed and returned to Tim Munch.

Old Business:

None.

New Business:**Establishment of Standing Committees:**

Budget: Becky Vidrine- Chair, Susan Pettigrew- Co-Chair.

Communications: Barbara Dunbar- Chair, Becky Vidrine- Co-Chair.

Landscape: Felicia Hardesty- Chair, Susan Pettigrew- Co-Chair.

Permits: Al Lafaye- Chair, Pat Traina - Co-Chair.

Social/Welcome: Barbara Dunbar- Chair, Felicia Hardesty- Co-Chair.

Goals and missions of committees to be discussed and approved at next board meeting. Any owner in "good standing" or non-Owner and full time resident, who resides in the Unit of an Owner in "good standing" can serve on one or more Standing Committees (4.07(A) ATCA By-Laws). Anyone interested in joining any committee MUST send Tim an EMAIL (audubon1@nocox.com) stating which committee(s) said owner (or non-owner) wishes to join. Committee membership will be limited and accepted on a first-come, first-serve basis. Phone calls to Tim expressing interest will not be considered or accepted. This process for committee membership was unanimously approved.

Adjourn:

Al Lafaye moved, Stephanie Prunty seconded that the meeting adjourn. The motion passed unanimously and the meeting adjourned at 8:42.