

## **Audubon Trace Condominium Association Minutes- June 24, 2020**

**Call to order-** Marcy Planer, 6:30 pm

**Board Members Present:** Sawese Bugbee, Barbara Dunbar, Al Lafaye, Marcy Planer, Stephanie Prunty

**Management Present:** Tim Munch, Jeff Adams

**Property Manager's Report:** Refer to attachment

### **Committee Reports:**

**Permits-** Unit 1404 owner requested the creation of a dog park near the south pool. After discussion, Stephanie Prunty moved to deny the request, Marcy Planer seconded and the motion to deny passed unanimously.

**Finance-** no report

**Social-** no report

**Legal-** no report

**Communication-** no report

**Social-** no report

### **Old Business:**

Payroll Protection Program (PPP)- Marcy Planer moved to submit an application to the Small Business Administration for approval, Al Lafaye seconded and the motion passed unanimously.

Budget- Following discussion on the budget, Al Lafaye moved to approve, Stephanie Prunty seconded the motion, and the budget was unanimously approved.

COVID-19 Waiver- Management reported that 104 requests for the pool waiver were received and are on file. Meanwhile, since we remain in Phase 2 of the reopening, all current pool rules and restrictions will remain in place.

Lawn signs- Signs honoring front line workers will continue to be allowed throughout the month of July. After that time, this decision will be revisited.

**New Business:**

Management reported on the results of the election for the 2020-2021 board of directors. The names of the board members will be sent to all owners on June 25, 2020.

Unit 603 owner submitted ideas for a Q&A section for inclusion on the ATCA Website. Since the proposal wasn't submitted until the afternoon of the board meeting, and not all board members had the opportunity to review and discuss it, no decision on the proposal was reached.

**Adjournment:**

Barbara Dunbar moved, Sawese Bugbee seconded that the meeting be adjourned at 8pm.

## Property Manager Report - June 2020

- Carpentry on building 38 and 39 in progress.
- Painting on Building 39 in progress.
- Building 6 is next up for cleaning, carpentry and painting.
- Trimming to start on property next week (weather permitting). If you do not want your shrubs trimmed, please call the office to get a yellow flag (which needs to be placed in each garden).
- Still waiting for stretch of good weather to start painting North Drive lattice fencing.
- Pools reopened on June 5<sup>th</sup> with 104 Owners signing Covid19 release.
- Iron Fence on unit 2201 to be replaced at expense of the driver who ran into.
- Dufrene Surveying has been hired to shoot street to grade elevations for several low laying areas on the property.
- Emsco in the process of providing street repair bids.
- Owner of 2101 could not use his full driveway. "No Parking" sign temporarily installed limiting parking at the end of street of bldg's. 21 and 23. Owners would like to extend parking to allow three vehicles to park at the end of the street.